



## Library Commission

The Library Commission is an advisory body to the City Council that meets on the second Monday of each month at 7:00 p.m. in the Community Meeting Room at the Katy Geissert Civic Center Library, 3301 Torrance Blvd.\* All meetings are open to the public. Those who wish to speak on any matter on the agenda are asked to complete a "Speaker Information Card" (available at the meeting) and relay it to staff.

\* The Library Commission will conduct its regularly-scheduled meetings at the following locations during 2007:

April 9	7pm	Southeast Library
May 14	7pm	Henderson Library
June 11	7pm	Walteria Library

Direct questions or concerns to City Librarian Paula J. Weiner at (310) 618-5950, or via e-mail to [pweiner@torrnet.com](mailto:pweiner@torrnet.com). Agendas and minutes are posted on the City of Torrance web page at [www.torrnet.com](http://www.torrnet.com).

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in any Library Commission meeting, please call (310) 618-5950. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-104 ADA Title II]

### LIBRARY HOURS OF OPERATION

#### **Katy Geissert Civic Center Library**

Mon-Thurs . . . . . 10 a.m. – 9 p.m.  
Friday . . . . . 10 a.m. – 6 p.m.  
Saturday . . . . . 10 a.m. – 5:30 p.m.  
Sunday . . . . . Closed

#### **Branch Libraries**

Mon-Thurs . . . . . 11 a.m. – 8 p.m.  
Saturday . . . . . 10 a.m. – 5 p.m.  
Friday & Sunday . . . . . Closed

The Torrance Public Library is a division of

# LIBRARY COMMISSION

**SOUTHEAST LIBRARY  
23115 S. ARLINGTON  
TORRANCE, CALIFORNIA 90501**

**MONDAY, APRIL 9, 2007, 7:00 P.M.**

## **A G E N D A**

- 1. CALL TO ORDER**
- 2. ROLL CALL/MOTIONS FOR EXCUSED ABSENCE**
- 3. FLAG SALUTE**
- 4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA**
- 5. APPROVAL OF MINUTES**
  - a. March 12, 2007
- 6. NEW BUSINESS**
  - a. Friends of the Torrance Library report
  - b. Youth Council report
  - c. Branch Library report (**Senior Librarian Gail Van Vranken, Youth Services Librarian RuthAnn Garcia**)
  - d. Katy Geissert Civic Center Library main level remodel update (**Norm Reeder, Library Services Manager**)
  - e. Acceptable Use Policy revision (attachment) (**Paula Weiner, City Librarian**)
  - f. Annual recognition of Library part-time employees – Wednesday, June 13, 2007
  - g. Gene Barnett retirement
  - h. Library Commission annual report (attachment – 2005-06 annual report)
- 7. UNFINISHED BUSINESS**
  - a. National Library Week proclamation at April 10, 2007 Council meeting (attachment)
  - b. CLA Legislative Day April 18, 2007
    - 1) Commissioner Haig attending
  - c. Homeowner Association contacts update (**Commissioner Lang**)
  - d. March 24 CALTAC Workshop debriefing
  - e. Program proposal for October 2007 CLA Conference update (**Commissioner Botello**)
  - f. Joint program with Environmental Quality Commission update

- g. Starbucks grant update **(Commissioner Haig)**
- h. Library Commission budget **(Commissioner Lang)**

**8. STANDING COMMISSION COMMITTEE REPORTS**

- a. Torrance Public Library Foundation **(Commissioner Haig)**
  - 1) March 21, 2007 meeting details
- b. TUSD ECT **(Commissioner Lang)**

**9. MONTHLY DEPARTMENT REPORT**

**10. ORALS**

**11. ITEMS FOR NEXT LIBRARY COMMISSION MEETING**

- 12. ADJOURNMENT:** Adjournment to Monday, May 14, 2007  
at 7:00 p.m. at the Henderson Branch Library, 4805 Emerald  
St., Torrance

- Attachments:
- 1. March 12, 2007 meeting minutes
  - 2. Acceptable Use Policy
  - 3. 2005-06 Library Commission annual report
  - 4. National Library Week proclamation
  - 5. Legislation information
  - 6. Torrance Public Library April Calendar of Events